

**MARICOPA COUNTY STADIUM DISTRICT BOARD OF DIRECTORS MINUTE BOOK**

**May 7, 2003**

The Board of Directors of Maricopa County Stadium District, Phoenix, Arizona convened at 9:00 a.m., May 7, 2003, in the Board of Supervisors' Auditorium, 205 W. Jefferson, Phoenix, Arizona, with the following members present: Fulton Brock, Chairman; Don Stapley, Max W. Wilson, and Mary Rose Wilcox. Absent: Andy Kunasek, Vice Chairman. Also present: Fran McCarroll, Clerk of the Board; Shirley Million, Administrative Coordinator; David Smith, County Administrative Officer; and Paul Golab, Deputy County Attorney. Votes of the Members will be recorded as follows: (aye-no-absent-abstain).

**MINUTES**

Motion was made by Director Stapley, seconded by Director Wilcox, and unanimously carried (4-0-1) to approve the minutes of meetings held on March 5 and 19, 2003.

**PERSONNEL AGENDA**

There were no personnel changes to report at this time.

**REVISED GENERAL TRAVEL POLICY (A2313) AND RESCIND OTHER RELATED POLICIES**

Motion was made by Director Stapley, seconded by Director Wilcox, and unanimously carried (4-0-1) to adopt revised policy A2313 General Travel Policy and Travel Manual for the Stadium District. And rescind the following policies as they may have been adopted or followed by the District: A2314 Travel Agency; A2315 Travel Advances; A2316 Conferences, Seminars, and Meetings; A2317 Travel – Transportation; A2318 Travel – Rented Motor Vehicles; A2319 Travel – Air Travel; A2320 Travel – Meals/Per Diem; A2321 Travel – Incidental Expenses; A2322 Travel – Lodging; A2323 Travel – Out of Country; and Federal Publication 1542 – Per Diem Rates. During the past year, the Travel Focus Group containing members from Finance, Human Resources and Materials Management revised policy A2313 - General Travel Policy (formerly known as General Travel Guidelines). The purpose of A2313 - General Travel Policy is to establish policies and procedures governing the travel activities of Maricopa County Elected Officials and employees in accordance with ARS §38-621 et seq. This policy defines the overall responsibility for travel and travel-like expenditures. One of the primary objectives of the group was to streamline the policies. Therefore, the revised policy is a compilation of the Maricopa County Travel and Travel-Related Policies. (Policy on file in the Office of the Clerk of the Board.) (Continued from meeting of April 16, 2003.) (C18030166) (ADM5510)

**MEETING ADJOURNED**

There being no further business to come before the Board, the meeting was adjourned.

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Fulton Brock, Chairman of the Board

ATTEST:

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Fran McCarroll, Official Record Keeper