

MARICOPA COUNTY FLOOD CONTROL DISTRICT BOARD OF DIRECTORS MINUTE BOOK

June 26, 2002

The Board of Directors of the Flood Control District of Maricopa County, Arizona, convened at 9:00 a.m., June 26, 2002, in the Board of Supervisors' Auditorium, 205 W. Jefferson, Phoenix, Arizona, with the following members present: Fulton Brock, Vice Chairman; Andy Kunasek and Max W. Wilson. Absent: Don Stapley, Chairman; and Mary Rose Wilcox. Also present, Fran McCarroll, Clerk of the Board; Shirley Million, Administrative Coordinator; David Smith, County Administrative Officer and Paul Golab, Deputy County Attorney. Votes of the Members will be recorded as follows: (aye-no-absent-abstain)

MINUTES

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve the minutes from meetings held on May 1 and 15, 2002.

POINT OF PERSONAL PRIVILEGE

Chairman Stapley took another Point of Privilege to say he had attended a meeting yesterday for the National Conference of State FloodPlain Associations, of which Maricopa County's Flood Control District is a member. He said he had accepted a plaque from FEMA (Federal Emergency Management & Assistance) for Maricopa County citing it as one of only 16 communities in the country given the highest rating by FEMA's flood insurance program's rating system for diversionary and anticipatory programs in the flood control projects that go far beyond the minimal scope for the protection of citizens. This high rating will lower flood insurance premiums for Maricopa County taxpayers by 25%. Chairman Stapley lauded Director Mike Ellegood and his planners for their foresight and astute decisions which led to this high rating for the Flood Control District and the County.

PERSONNEL

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve the personnel agenda. (List on file in the Clerk of the Board's Office.)

EASEMENTS AND RIGHTS-OF-WAY

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve easements, right-of-way documents, relocation assistance, and appraisal services contracts under \$5,000 per resolution FCD 87-12; escrow instructions per resolution FCD 87-13; license procedures and fee schedules per resolution FCD 97-02; and payment of tax notices per resolution FCD 97-07 for Flood Control purposes. (ADM1910)

Bullard Wash Phase II Project (Per: Resolution 2000R016A)

Item 500-07-007A & 500-07-009A, Temporary Right-of-Entry Easement and Agreement for Flood Control Purposes from Sunchase Estrella Limited Partnership to Flood Control District of Maricopa County for the sum of \$500.00.

Doubletree Ranch Road Regional Drainage Project (Per: Resolution FCD 96-03A)

Item 9903.034, Permanent Drainage Easement and Agreement for Flood Control Purposes from Jesse Gee to Flood Control District of Maricopa County for the sum of \$4,350.00.

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Item 9903.034, Escrow Instructions. (3 copies enclosed for signature)

Laveen Area Conveyance Channel (Per: Resolution FCD 2000R011)

Item A001.033, Warranty Deed from Merced Herrera and Matilde Herrera to the Flood Control District of Maricopa County for the sum of \$210,000.00.

Item A001.033, Temporary Construction Easement and Agreement for Flood Control Purposes from Merced Herrera and Matilde Herrera to the Flood Control District of Maricopa County for the sum of \$3,825.00.

Item A001.033, Escrow Instructions. (3 copies enclosed for signature)

Scatter Wash (Per: Resolution FCD 90-11A)

Item SCW-1A, Special Warranty Deed from the State of Arizona, acting by and through its Department of Transportation to the Flood Control District of Maricopa County for the sum of \$146,160.00.

Item SCW-1A, Excess Land Purchase Agreement and Receipt for Deposit. (3 copies enclosed for signature)

Skunk Creek "Floodprone Properties Acquisition Project" (Per: Resolution FCD 2001R011)

Item A008.004, Warranty Deed from Sharon K. Geraci to the Flood Control District of Maricopa County for the sum of \$216,300.00.

Item A008.004, Escrow Instructions. (3 copies enclosed for signature)

Item A008.005, Relocation Assistance Entitlements for Sharon K. Geraci in the amount of \$40,000.00.

BUDGET ADJUSTMENT

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve and authorize a budget adjustment to the Flood Control District of Maricopa County (District) 2002 Fiscal Year Capital Improvement Program (CIP) Budget. Funds will be transferred from the current Project Reserve to Project 520 – Adobe Dam Area Drainage Master Plan (ADMP), in the amount of \$421,000. (C69021158) (ADM1900)

EMPLOYEE GAINSHARING PROGRAM - CONTINUED

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve the Employee Gainsharing Program for the Flood Control District as authorized by the Maricopa County Employee Compensation Plan, Section VIII. (C35020126)

This item was continued.

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INTERIM SALARY ADVANCEMENT POLICY – FY 2003

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve the recommended Interim Salary Advancement Policy – FY 2003 for the Flood Control District. (C35020096) (ADM1918)

I. Purpose

The purpose of this policy is to establish guidelines for County and Judicial Departments/Special Districts to submit critical salary increases in FY2003 for Board approval.

II. Background

Maricopa County and Special Districts are committed to paying its employees a fair wage for the work performed. County and Judicial Departments/Special Districts have been given the discretion to manage their employees and their personal services budget as best fits the needs of the individual department. A salary advancement process has been established in the Employee Compensation Plan which allows increases in pay when performance and significant changes in market salaries warrant it. In the Judicial Human Resources Compensation Policy and Procedure, salary increases are accomplished through Reclassifications, Career Path Classifications and Step Adjustments, Performance/Merit Increases, Special Salary Adjustments, Equity Adjustments and Recognition Awards. These increases are allowed provided there is sufficient funding in the County and Judicial Department's/Special District's budget to support them.

Over the course of the last five years, Maricopa County/Special Districts have made a significant investment in employee salaries, and as a result, Maricopa County/Special Districts appear to have substantially attained their stated goal of being within five percent of midpoint on average.

The sudden downturn in the economy that began in early FY 2002, and which was exacerbated by the events of September 11, 2001, has resulted in a tight FY 2002-03 budget. No funding has been loaded into County and Judicial Department's/Special District's budgets for salary advancements. Due to the economic uncertainty, a hold on salary advancements is being implemented until the economy stabilizes.

II. Policy

The Total Compensation Department, Compensation Division will not accept any Salary Advancements with an effective date of July 1, 2002 forward, without prior approval by the Board of Supervisors/Board of Directors. A County and Judicial Department/Special District may feel a salary advancement is warranted for a member of their department/district. Special circumstances which merit consideration may include completion of probation or attainment of specialized training-certification-licensure for continued employment. If so, the County and Judicial Department/Special District may present an agenda item for Board approval.

Funding for such increases must be available within the County and Judicial Department's/Special District's existing budget. Availability of funding will be confirmed by the Office of Management and Budget. Requests for additional funding must be supported by documentation and discussed with the Office of Management and Budget prior to action by the Board of Supervisors/Board of Directors.

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MEETING ADJOURNED

There being no further business to come before the Board, the meeting was adjourned.

Fulton Brock, Vice Chairman of the Board

ATTEST:

Fran McCarroll, Clerk of the Board