

Market Range Detail - Chief Technology Officer

Effective Date

October 17, 2011

Market Range Title Description

This position functions as the department head of the Office of Enterprise Technology and is responsible for the development, direction, and implementation of the County's strategic information technology plan and vision in all areas including telecommunications, project management, risk management and security architecture, information technology procurement, business applications and support, data center, desktop support, GIS application development and support, help desk operations, network security and infrastructure, and disaster recovery. The Director is responsible for planning, directing, implementing, and achieving department strategic goals and objectives related to the department's mission of providing an IT service and support framework for elected and appointed departments so that the County can successfully mobilize sound, strategic IT investments. Additional responsibilities include: planning and directing the implementation of County-wide information technology policies and programs; evaluating the need and effectiveness of countywide information technology processes and operations and ensuring the effective and efficient use of technology; developing short-term and long-term IT goals; identifying and recommending current and future technology trends; developing and implementing County-wide disaster recovery plans; providing leadership to all departments regarding technology; recommending hardware, software, and other large IT purchases to County management and the Board of Supervisors; partnering with department directors and IT staff to develop and implement the County's IT strategic plan; analyzing and resolving complex and/or highly sensitive issues; analyzing the impact of existing and proposed legislation and providing recommendations to County management; advising the County Manager, Board of Supervisors, and other County management on IT plans, trends, and solutions; analyzing and directing complex studies and projects to achieve increased efficiency; managing subordinate managerial and/or supervisory staff; directing the preparation and approval of the department's budget; overseeing all department personnel actions and issues; working closely with other jurisdictions and departments to discuss IT operations and trends. The Director reports to the Deputy County Manager.

Market Range

Minimum Hourly Rate	Midpoint / Hiring Maximum	Maximum Hourly Rate
\$66.39	\$85.28	\$104.16

Likely Minimum Qualifications

- Master's degree in Information Technology, Management Information Systems, Business Administration, or related field
- Minimum of six years of senior management experience in managing a large organization's information technology strategic plan
- Other combinations of education and experience may be considered in substitution for the minimum qualifications

Working Titles

- Chief Information Officer

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.