

Standards Committee



Claire Sinay, Vice Chair

Tuesday, June 10, 2008
9:00 am to 11:00 am
Public Health
4041 North Central Avenue, Phoenix
6th Floor, Vista Room

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Meeting Minutes

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present*

AT	Bradley Allen	AT	Claire Sinay	AT	Dr. Colin Sheffield	EX	Debby Elliott <i>alt: Philip Seeger</i>
EX	Deborah Frusciano <i>alt: Kimberley Bickes</i>	AT	Larry Stähli	AT	Randall Furrow		

Guests

Cora Bruno Maclovia Morales Eric Moore

Administrative Agent Staff

Carlyle Fleming

Support Staff: John Sapero

Welcome, introductions and declarations of any conflicts-of-interest

Claire Sinay called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Quorum was established with five of seven members in attendance at 9:13 am.

Review of the meeting minutes and action items from prior meetings

The committee silently reviewed summary minutes from the May 27, 2008 meeting. Larry Stähli noted that the agenda still discussed that the committee meets on the third Tuesday of the month (now changed to the second Tuesday). Claire Sinay noted that under the Chair update, Food Box Services should read Legal Services.

Administrative Agent update

No update was provided.

MEETING MINUTES *continued*

Committee Chair update

Claire Sinay discussed that the committee would continue drafting standards for Psychosocial Support Services, and if time permitted, move on to review other standards of care.

Standards of Care

Psychosocial Support Services

Carlyle Fleming discussed that he had solicited input from providers regarding the draft standards, but had received little feedback to date.

The committee reviewed the document and discussed the following:

- Change verbiage from “Psychosocial Support Groups” to “Psychosocial Support Services” throughout the document
- Minor typographical corrections
- Revisions to multiple sections to address both support groups and one-on-one sessions

MOTION: Larry Stähli motioned to accept the draft Psychosocial Support Services standards of care, and forward the document to the full Planning Council for approval. Colin Sheffield seconded.

DISCUSSION: None

OUTCOME: The motion passed.

Universal Standards of Care

Claire Sinay discussed that the committee had made revisions to this document at the last meeting. John Sapero reviewed the changes that were made. Claire allowed the committee time to review the document to determine if any other changes were necessary.

MOTION: Larry Stähli motioned to accept the revised Universal Standards of Care, and forward the document to the full Planning Council for approval. Colin Sheffield seconded.

DISCUSSION: None

OUTCOME: The motion passed.

Discussion of agenda items for the next meeting

In addition to the recurring agenda items, the committee determined the following:

Agenda Items

Begin drafting Supportive Case Management SOC

Begin drafting Outreach Services SOC

Standardize all Standards of Care for consistency

Action Items to be completed by the next meeting

MEETING MINUTES *continued*

Task	Assigned To
None	

Current events summaries

Bradley Allen discussed that the cautionary planning exercise planned for the upcoming Planning Council meeting had been cancelled.

Call to the public

No calls were voiced.

Adjourn

The meeting adjourned at approximately 10:10 am.