

Community Planning & Assessment Committee



Larry Stähli, Chair

Tuesday, March 3, 2009
4:00 pm to 6:00 pm
Public Health
4041 N. Central Avenue, Phoenix
15th Floor, Joshua Room

4041 North Central Avenue
Suite 1537 • Phoenix, AZ 85012-3329
(602) 506-6321 phone
(602) 506-6896 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

Participants

AT Bradley Allen AT Debby Elliott AT Larry Stähli AB Carol Williams
alt: *Philip Seeger*
AB Fernando AT Cheri Tomlinson
Kitcheyan

Guests

Ken Leighton-Boster, Rose Conner, John Villegas-Grubbs

Support Staff: Shranda Ceballos

Welcome, introductions and declarations of any conflicts-of-interest

Larry Stähli called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of Quorum

Quorum was established, with four of six members present at 4:05 pm.

Review of the minutes and action items from the prior committee meeting

Participants silently reviewed the summary minutes from the February 25, 2009 meeting. No corrections were voiced.

Administrative Agent Update

Rose Conner related that our HRSA Project Officer has informed her that Ryan White Part A grantees will receive a partial grant award for GY 2009, which will equal 54% of the EMA's formula funding. The AA's office will be contacting providers to discuss contracting issues. The AA's office is also working with providers to finalize billing and other issues as this year's grant closes.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Modernization Act of 2006 and the Maricopa County Department of Public Health.

All of the documents discussed may be requested from Planning Council Support.

MEETING MINUTES *continued*

Rose also mentioned that the first part of the MAI grant has been submitted and the second is due on March 20, 2009.

Direct Dental Services ended at the close of the grant year. Cheri Tomlinson mentioned that 213 individuals were provided service over a period of six months. The need for this service is very high.

Committee Chair update

No update was provided.

2009-2012 Comprehensive Plan Development

The committee reviewed the preliminary goals and objectives developed at a discussion on February 25, 2009.

John Sapero of Planning Council Support provided the committee with updated drafts of the goals and activities to be included in the Plan. The committee reviewed Goals 3, 4 and 5. During the discussion, revisions were made, including:

- Text additions/deletions and corrections to spelling/grammar
- Adjustments to the projected timelines of activities
- Deletion of activities deemed not worthy of pursuing

At the conclusion of the meeting, the committee determined to forward materials to John Sapero to get a final draft out to the Planning Council members for review. Larry Stähli asked the committee to review the other draft sections of the Comprehensive Plan that were emailed prior to the meeting.

Scheduling of next meeting and determination of agenda items

In addition to the recurring items, the committee determined the following topics for the next meeting:

Agenda Items

Comprehensive Plan Development

Action Items to be completed by the next meeting:

Task	Assigned To
Review 1 st Draft of the Full Comprehensive Plan	All

Current events summaries

Cheri Tomlinson discussed that MHIS will be submitting four Ryan White HRSA grants within the next month. They are a SPNS Grant, dental services for women and youth, capacity building for Part C and the Part D renewal.

MEETING MINUTES *continued*

Also, March 10, 2009 is National HIV Awareness for Women & Girls Day. There will be a community event at Fresh Start from 9:00 am to 7:00 p.m. Mayor Gordon will speak at the event.

Call to the public

No public comments were voiced.

Adjourned

The meeting adjourned at approximately 3:45 pm.