

# Allocations Committee



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## Jared Vega, Chair

Wednesday, October 7, 2009  
4:00 pm to 6:00 pm  
Public Health  
4041 North Central Avenue, Phoenix  
14<sup>th</sup> Floor, Training Room

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## Meeting Minutes

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### Attendance

**Committee Members**    *AT: Attended*    *AB: Absent*    *EX: Excused*    *ALT: Alternate Present*

AT	Cheri Tomlinson	ALT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Jared Vega	AT	Larry Stähli
EX	Maclovia Morales	AT	Mark Kezios	EX	Mary Rose Wilcox <i>alt: Terri Leija</i>	AT	Randall Furrow
AT	Stephen O'Dell						

### Guests

Bradley Allen	Peggy Williamson	Charles Daris	Chris McLaws
Jennifer Lewis			

### Administrative Agent Staff

Jen Hawkins	Rose Conner
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**Support Staff:** John Sapero

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### Welcome, introductions and declarations of any conflicts-of-interest

Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

## **MEETING MINUTES** *continued*

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### **Determination of quorum**

Jared Vega determined that quorum was established with five of nine members present at approximately 4:05 pm.

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### **Review of minutes and action items**

Participants silently reviewed the summary minutes for the August 5, 2009 meeting. No corrections were voiced.

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### **Administrative Agent update**

Rose Conner discussed:

- Two new Outpatient Ambulatory Medical Care providers are arranging preceptorships and training with the University of Arizona
- AA is requesting reallocations in the amount of \$21,000 from FAP pharmaceuticals to Medical Nutrition Therapy due to increased utilization. This will be discussed later in the agenda.
- The 2008 MAI grant has been closed. 100% of the allocations for providers has been spent. \$208 of MAI carryover funding was returned to HRSA.
- The 2009 MAI \$248, 512 has been allocated to providers. \$14,000 has been allocated for Medical Case Management. A provider is receiving assistance with capacity building but may not be able to start these services until mid-way through the grant year.
- There is potential for money to be unspent in Outpatient Ambulatory Medical Care. This will be monitored closely and reported to the committee at the next meeting
- Medical Case Management may have unspent funds – this will also be monitored closely
- Oral Health will spend all of their allocation and may need additional funding
- Mental Health is spending on target
- Substance Abuse may have unspent funds
- Medical Nutrition Services utilization is increasing and the service category will need additional funding to keep up with client demand. The AA recommends that \$21,000 be reallocated from FAP-Pharmaceuticals to this service category
- HRSA has approved the \$100,000 carryover request. The AA is working with Part B to arrange agreements to establish client-level data reporting as part of the contract agreement before funds are provided from Part A.

Rose then reviewed the current utilization reports with meeting participants. Larry Stähli noted there may be an error in how the client totals by County are listed. Rose Conner will review this with the AA staff.

## MEETING MINUTES *continued*

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### **Committee Chair Update**

Jared Vega discussed that the Executive Committee had learned last week that Part A clients may be removed from ADAP eligibility. Jared asked Mark Kezios to provide more information.

Mark related that ADAP determined, without any input or consultation from Part A or MIHS, that the MIHS COPA Care discount pharmacy was a County-funded program that clients should be accessing before ADAP. A letter was forwarded to MIHS that clients were going to be dis-enrolled from ADAP within two weeks.

Mark discussed that he had met with Alfonso Urquidi, the ADAP Program Director to make him aware that Part A did not have a method to provide pharmaceutical assistance. He had also had conversations with the Governor's office, and later with Don Harrington and Will Humble of ADHS. During these conversations, Mark discussed that Part A had not been involved in or informed of the transition. Don Harrington related that negotiations have been going on between ADHS and MIHS.

Steve O'Dell asked how many clients this might impact. Mark Kezios responded that over 550 Part A clients may be affected.

Phil Seeger discussed creating barriers to care was against the spirit of Ryan White care. He suggested halting any transfer of funding from Part A to Part B until the issue had been resolved. Additionally, Part A may need to establish assistance for pharmaceutical services.

Mark Kezios related that it was challenging when collaborative partners did not provide information/notice on policy changes. Part B declined to attend the Planning Council meeting. Instead, they will provide a letter to update everyone on the issue.

Rose Conner added that while Part A may be impacted by this decision, Part A is not directly involved. What will have to occur first is an outcome between MIHS and ADAP; then Part A can determine how to act.

Jared Vega related that the Council Chair has asked the Allocations Committee to remain aware of this issue and be prepared to meet quickly if needed. Phil Seeger asked that information updates be provided when possible.

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### **Reallocations**

Jared Vega discussed the AA had requested that \$21,000 be reallocated from FAP-Pharmaceuticals to Medical Nutrition Services. The committee reviewed utilization information related to this request.

**MOTION:** Randall Furrow moved to reallocate \$21,000 from FAP-Pharmaceuticals to Medical Nutrition Therapy. Larry Stähli seconded.

**DISCUSSION:** None.

**MEETING MINUTES** *continued*

**OUTCOME:** The motion passed.

Phil Seeger discussed there is an increase in new clients, especially individuals who have been laid off but receive unemployment benefits that make them ineligible for AHCCCS. Phil suggested keeping watch on this service category.

Mark Kezios related that it is close to the end of the grant year, and there may be significant sums of money to be reallocated. He asked Rose Conner to discuss what challenges may exist in spending the grant funds down. Rose discussed that it will be important to monitor expenditures closely and the Allocations Committee may need to call a special meeting to ensure reallocations are made rapidly.

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**Determination of agenda items for the next meeting**

In addition to recurring agenda items, the following agenda items were added:

**Agenda Items**

Reallocations

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Part B/ADAP Update

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Grant Application Update

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**Action Items to be completed by the next meeting:**

Task	Assigned To

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**Current Event Summaries**

Debby Elliott related that the transition of Pinal County-based case managers has gone smoothly. Also, the DES office on Thomas Road is closing. Files are being transferred to the DES office on East McKinley.

Cheri Tomlinson discussed the Ryan White Part D program received its funding renewal. Additionally, the consumer computer/internet training program will graduate its first participants.

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**Call to Public**

No comments were voiced.

**MEETING MINUTES** *continued*

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**Adjourn**

The meeting adjourned at 5:20 p.m.