



Planning & Development
Department



DEPARTMENTAL DIRECTIVE

DD NUMBER:	DD2000-82	INITIATOR:	Tim Overstake <i>TJO</i>
SUPERSEDES:	NOT APPLICABLE	MANAGER:	
DATE INITIATED:	11-21-2000	DIRECTOR:	Joy Rich <i>JR</i>
EFFECTIVE DATE:	IMMEDIATELY	RESPONSIBLE AUTHORITY:	PLANNING & DEVELOPMENT DEPARTMENT
SUBJECT:	Charging Codes in Summons'		

PURPOSE: To strengthen and make uniform the charging sections of the Summons issued to Code Violators/Respondents.

POLICY: The Code Enforcement Division will cite only 'Citeable Codes' such as the Land Use Ordinance in all Summons issued to code violators in civil cases. The definition codes will no longer be listed in the Summons. For example, a violation of 'Junk, Trash and Debris' on a R-43 zoned parcel would simply be charged as a violation of 'Article VI, Section 602, R-43 Land Use Regulations'. No reference to '202.40, Junk, Trash and Debris' will be made in the Summons.

COMMENT: On the advice of the County Attorney the definition codes, as they are not chargeable violations, are redundant when cited in the charging section of the Summons. Additionally, the inclusion of these codes in the charging document could restrict the Code Enforcement Officer in the presentation of evidence during the hearing as being outside the scope of the violation charged. Any and all evidence of Land Use Regulation violations, for the zoning district cited, may still be presented at the hearing.