

SERIAL 08006 S LEGAL PUBLISHING AND ADVERTISING

DATE OF LAST REVISION: March 20, 2008 CONTRACT END DATE: March 31, 2009

CONTRACT PERIOD THROUGH MARCH 31, 2009

TO: All Departments
FROM: Department of Materials Management
SUBJECT: Contract for **LEGAL PUBLISHING AND ADVERTISING**

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by Maricopa County on **March 20, 2008**.

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.

Wes Baysinger, Director
Materials Management

DL/mm
Attach

Copy to: Materials Management
Michelle Smith, Clerk of the Board
Dave Browning, Treasurer's Office

(Please remove Serial 06173-S from your contract notebooks)

PUBLICATION OF PUBLIC LEGAL NOTICES AND ADVERTISING

1.0 **INTENT:**

This Invitation for Bid is intended to award a firm, fixed-price, requirements-type contract for publication of public legal notices and advertising for Maricopa County. This Contract will be for a term of one (1) year commencing on the date of award.

2.0 **SPECIFICATIONS:**

2.1 TECHNICAL REQUIREMENTS:

- 2.1.1 Printing and/or publishing of all public legal notices and advertising requiring publication such as election proclamations, proceedings of the Board of Supervisors, resolutions, summons, notices of sale, delinquent tax lists, special notices, call for bids, bids for construction and equipment, and the publishing of all matters as required to be published by the Board of Supervisors under the laws of the State of Arizona provided to Contractor for such printing and/or publishing.
- 2.1.2 The term “Newspaper” shall mean a newspaper printed and published in Maricopa County, State of Arizona, which for at least one (1) year, has been admitted to the United States Mail as second class matter, as set forth and meeting the requirements of Arizona Revised Statutes, Sections §§11-255, 39-202, 39-203, 39-204, 39-205 and 39-221.
- 2.1.3 The term “Printing” shall mean reproducing in newspaper-form and style, any legal publication or advertisement requiring public notice.
- 2.1.4 The term “Publishing” shall mean the production and distribution by a newspaper containing public legal notices and/or advertising requiring notice to the general public by the County Board of Supervisors within Maricopa County.
- 2.1.5 **Each Respondent shall file with their bid, an affidavit showing that their newspaper has been established and published within Maricopa County, State of Arizona, for a period of at least one (1) year prior to the filing of such affidavit and has been admitted to the United States mail as second-class matter for at least one (1) year.**
- 2.1.6 Respondents shall state the day of week of publication, press time deadline and the number of hours prior to press time copy will be accepted with and without notice. Copy for legal publication and advertising for the Board of Supervisors shall be picked up by the Contractor. Copy for the tentative annual budget will be available by 12:00 noon on the Tuesday prior to the first week of publication.
- 2.1.7 The size of type shall be not less than five (5) or more than six (6) point type, set solid (no leading). This is to apply whether letterpress, offset, computer tape or disc format is used. The variance in type size shall not be greater than 5% over or under the specified size range. **Continuous wrap for text must be applied in all publication and advertising matter, unless otherwise specified.**
- 2.1.8 The Minutes of the Board of Supervisors, the tentative annual budget and other legal publication and advertising will be furnished to Contractor in hard copy. The delinquent tax rolls and the warrant register will be furnished, camera-ready, from computer print-out. If available, any or all of the above may be furnished the Contractor via a computer tape or disc. All programming costs associated with computer tape or disc reproduction shall be borne by the Contractor.
- 2.1.9 It shall be the Contractor’s responsibility to secure computer media (tapes) or other required information directly from the appropriate County department.

- 2.1.10 The proper formatting of computer media shall be the responsibility and cost of the Contractor. Most County departments are standardized on WORD 6.0 Software and IBM-Compatible Computers.
- 2.1.11 Pick up points generally shall be the County Downtown Administration Complex, Office of the Clerk of the Board and Office of the Clerk of the Court, Monday through Friday, by 3:30 p.m. **Pick-ups may be required from other County departments located throughout Maricopa County.**
- 2.1.12 Pick-ups scheduled for holidays shall be scheduled for the next County business day. When lengthy material is picked up by the Contractor, the Contractor shall review the material to ensure it is complete. The County shall be notified immediately by the Contractor of any problems with copy.
- 2.1.13 The Contractor shall furnish to the using County department, without additional cost, an affidavit of publication, within 10 days of publication, for each legal notice and/or advertisement published. **In addition, ARS §11-217 requires that "Each newspaper that publishes the minutes of the Board shall supply to the public libraries in each city, town and county a copy of the published minutes and shall make minutes for the prior three month period available for use by the public on an on-line computer information service at no expense to the county."** Contractor shall supply their Internet address in their response to this bid. Contractor shall also furnish a spreadsheet to the Clerk of the Board indicating the public libraries (name, address, city) where the minutes will be sent, including the regularly scheduled delivery date to each location.

2.2 BID REQUIREMENTS:

- 2.2.1 Bids submitted shall be on a per column inch basis, unless otherwise specified.
- 2.2.2 A separate price per column inch shall be bid for advertisements which are to be printed and published display advertising style, in larger than 10 point type.
- 2.2.3 Respondents shall also indicate a discount percentage from their base bid which would be applicable if the County would provide either camera ready copy, computer tape or disc format.
- 2.2.4 Bids shall be made for the price for the first insertion of each advertisement, and a separate price for each subsequent publication of the same advertisement, where there is a requirement for multiple publications in subsequent issues of the newspaper.
- 2.2.5 Excerpts of typical legal information to be published are attached as EXHIBIT 2 through EXHIBIT 6. For comparison of bids, Respondents shall state the cost of the attached excerpts based on the charge per column inch submitted.
Each Respondent shall reproduce these in paragraph/column form showing the type and style that will be used in printing and publishing if the Respondent is awarded this Contract. These reproductions shall be included with Respondent's bid.

2.3 ACCEPTANCE:

- 2.3.1 Services shall be determined to have been properly completed upon receipt and approval by the using County department of Contractor's affidavit of publication. Upon successful completion of the services, payment will be authorized. .
- 2.3.2 If any of the services do not conform to these Technical Requirements, County may require the Contractor to perform the services again in conformity with these Technical Requirements, at no additional cost to the County. When the defects in services cannot be corrected by re-performance, County may:

2.3.2.1 Require the Contractor to take necessary action to ensure that future performance conforms to these Technical Requirements; and

2.3.2.2 Reduce the Contract price to reflect the reduced value of the services performed.

2.3.3 If the Contractor fails to promptly perform the services again or to take the necessary action to ensure future performance in conformity with these Technical Requirements, County may:

2.3.3.1 By Contract or otherwise, perform the services and charge to the Contractor any cost incurred by County that is directly related to the performance of such service; or

2.3.3.2 Terminate the Contract for default.

2.4 INVOICES AND PAYMENTS:

2.4.1 The Contractor shall submit two (2) legible copies of their detailed invoice before payment(s) can be made. At a minimum, the invoice must provide the following information:

- Company name, address and contact
- County bill-to name and contact information
- Contract Serial Number
- County purchase order number
- Invoice number and date
- Payment terms
- Date of service or delivery
- Quantity (number of days or weeks)
- Contract Item number(s)
- Description of services
- Pricing per unit of service
- Extended price
- Total Amount Due

2.4.2 Problems regarding billing or invoicing shall be directed to the using agency as listed on the Purchase Order.

2.4.3 Payment will be made to the Contractor by Accounts Payable through the Maricopa County Vendor Express Payment Program. This is an Electronic Funds Transfer (EFT) process. After Award the Contractor shall fill out an EFT Enrollment form (to be provided by the Procurement Officer) or as located on the County Department of Finance Website as a fillable PDF document (www.maricopa.gov/finance/).

2.4.4 EFT payments to the routing and account numbers designated by the Contractor will include the details on the specific invoices that the payment covers. The Contractor is required to discuss remittance delivery capabilities with their designated financial institution for access to those details.

2.5 TAX (SERVICES):

Tax shall not be levied against labor. It is the Contractor's responsibility to determine any and all taxes and include the same in Contractor's bid price.

2.6 DELIVERY:

It shall be the Contractor's responsibility to meet the proposed delivery requirements. Maricopa County reserves the right to obtain services on the open market in the event the Contractor fails to make delivery and any price differential will be charged against the Contractor.

3.0 **SPECIAL TERMS & CONDITIONS:**

3.1 CONTRACT TERM:

This Invitation for Bid is for awarding a firm, fixed-price, requirements-type contract to cover a term of one (1) year commencing on date of award.

3.2 INDEMNIFICATION:

To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless County, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions or mistakes relating to the performance of this Contract. Contractor's duty to defend, indemnify and hold harmless County, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property, including loss of use resulting there from, caused by any negligent acts, errors, omissions or mistakes in the performance of this Contract including any person for whose acts, errors, omissions or mistakes Contractor may be legally liable.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

The scope of this indemnification does not extend to the sole negligence of County.

3.3 INSURANCE REQUIREMENTS:

Contractor, at Contractor's own expense, shall purchase and maintain the herein stipulated minimum insurance from a company or companies duly licensed by the State of Arizona and possessing a current A.M. Best, Inc. rating of B++6. In lieu of State of Arizona licensing, the stipulated insurance may be purchased from a company or companies, which are authorized to do business in the State of Arizona, provided that said insurance companies meet the approval of County. The form of any insurance policies and forms must be acceptable to County.

All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Contract is satisfactorily completed and formally accepted. Failure to do so may, at the sole discretion of County, constitute a material breach of this Contract.

Contractor's insurance shall be primary insurance as respects County, and any insurance or self-insurance maintained by County shall not contribute to it.

Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect the County's right to coverage afforded under the insurance policies.

The insurance policies may provide coverage that contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to County under such policies. Contractor shall be solely responsible for the deductible and/or self-insured retention and County, at its option, may require Contractor to secure payment

of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

County reserves the right to request and to receive, within 10 working days, certificates of any or all of the herein required insurance. County shall not be obligated, however, to review such certificates or to advise Contractor of any deficiencies in such policies and endorsements, and such receipt shall not relieve Contractor from, or be deemed a waiver of County's right to insist on strict fulfillment of Contractor's obligations under this Contract.

The insurance policies required by this Contract, except Workers' Compensation, shall name County, its agents, representatives, officers, directors, officials and employees as Additional Insureds.

The policies required hereunder, except Workers' Compensation, shall contain a waiver of transfer of rights of recovery (subrogation) against County, its agents, representatives, officers, directors, officials and employees for any claims arising out of Contractor's work or service.

3.3.1 Commercial General Liability.

Commercial General Liability insurance and, if necessary, Commercial Umbrella insurance with a limit of not less than \$1,000,000 for each occurrence, \$2,000,000 Products/Completed Operations Aggregate, and \$2,000,000 General Aggregate Limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage, and shall not contain any provision which would serve to limit third party action over claims. There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

3.3.2 Automobile Liability.

Commercial/Business Automobile Liability insurance and, if necessary, Commercial Umbrella insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to any of the Contractor's owned, hired, and non-owned vehicles assigned to or used in performance of the Contractor's work or services under this Contract.

3.3.3 Workers' Compensation.

Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Contractor's employees engaged in the performance of the work or services under this Contract; and Employer's Liability insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.

Contractor waives all rights against County and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the Workers' Compensation and Employer's Liability or commercial umbrella liability insurance obtained by Contractor pursuant to this Contract.

3.3.4 Certificates of Insurance.

3.3.4.1 Prior to commencing work or services under this Contract, Contractor shall have insurance in effect as required by the Contract in the form provided by the County, issued by Contractor's insurer(s), as evidence that policies providing the required coverage, conditions and limits required by this Contract are in full force and effect. Such certificates shall be made available to the County upon 48 hours notice. **BY SIGNING THE AGREEMENT PAGE THE CONTRACTOR AGREES TO THIS REQUIREMENT AND FAILURE**

TO MEET THIS REQUIREMENT WILL RESULT IN CANCELLATION OF CONTRACT.

In the event any insurance policy (ies) required by this contract is (are) written on a "claims made" basis, coverage shall extend for two years past completion and acceptance of Contractor's work or services and as evidenced by annual Certificates of Insurance.

If a policy does expire during the life of the Contract, a renewal certificate must be sent to County fifteen (15) days prior to the expiration date.

3.3.4.2 Cancellation and Expiration Notice.

Insurance required herein shall not be permitted to expire, be canceled, or materially changed without thirty (30) days prior written notice to the County.

3.4 BOND REQUIREMENT:

Concurrently with their bid, Respondent shall furnish the County the following bond, which shall become binding upon the award of the Contract to the Contractor. (Bonds will be returned to all unsuccessful Respondents upon award of a contract.)

A Performance Bond (bond) in the amount of \$5,000 conditioned upon the faithful performance of the Contract in accordance with the specifications and conditions thereof. Such bond shall be solely for the protection of the County

Each such bond shall include a provision allowing the prevailing party in a suit on such bond to recover as a part of his judgment such reasonable attorney's fees as may be fixed by a judge of the court.

Each bond shall be executed by a surety company or companies holding a certificate of authority to transact surety business in the State of Arizona issued by the Director of the Department of Insurance. The bonds shall not be executed by an individual surety or sureties. The bonds shall be made payable and acceptable to the County. The bonds shall be written or countersigned by an authorized representative of the surety who is either a resident of the State of Arizona or whose principal office is maintained in this state, as by law required, and the bonds shall have attached thereto a certified copy of the Power of Attorney of the signing official. In addition, said company or companies shall be rated "Best-A" or better as required by the County, as currently listed in the most recent Best Key Rating Guide, published by the A.M. Best Company.

3.5 PROCUREMENT CARD ORDERING CAPABILITY:

Maricopa County may determine to use a procurement card to place and/or make payment for orders under the Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

3.6 INTERNET CAPABILITY:

Maricopa County intends to use the Internet to communicate and to place orders under this Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

3.7 NO GUARANTEED QUANTITIES.

The Contractor understands and hereby acknowledges that the County makes no representations nor guarantees the Contractor any minimum or maximum number of units of service to be provided under this Contract

3.8 ORDERING AUTHORITY.

- 3.8.1 Contractors should understand that any request for purchase of materials or services shall be accompanied by a valid purchase order, issued by Materials Management, or by a Certified Agency Procurement Aid (CAPA).
- 3.8.2 Maricopa County departments, cities, other counties, schools and special districts, universities, nonprofit educational and public health institutions may also purchase from under this Contract at their discretion and/or other state and local agencies (Customers) may procure the products under this Contract by the issuance of a purchase order to the Contractor. Purchase orders must cite the Contract number.
- 3.8.3 Contract award is in accordance with the Maricopa County Procurement Code. All requirements for the competitive award of this Contract have been met. A purchase order for the products is the only document necessary for Customers to purchase and for the Contractor to proceed with delivery of materials available under this Contract.
- 3.8.4 Any attempt to represent any product not specifically awarded under this Contract is a violation of the Contract. Any such action is subject to the legal and contractual remedies available to the County, inclusive of, but not limited to, Contract cancellation, suspension and/or debarment of the Contractor.

3.9 RELATIONSHIPS:

In the performance of the services described herein, the Contractor shall act solely as an independent contractor, and nothing herein or implied herein shall at any time be construed as to create the relationship of employer and employee, partnership, principal and agent, or joint venture between the County and the Contractor.

3.10 INQUIRIES AND NOTICES:

All inquiries concerning information herein shall be addressed to:

Maricopa County
Materials Management Department
ATTN: Contract Administration
320 West Lincoln Street
Phoenix, Arizona 85003-2494

Administrative telephone inquiries shall be addressed to:

David LaFond, Procurement Officer, 602-506-3248
(lafondd@mail.maricopa.gov)

Inquiries may be submitted by telephone but must be followed up in writing. No oral communication is binding on Maricopa County.

3.11 EVALUATION CRITERIA.

- 3.11.1 The evaluation of Bids will be based on, but will not be limited to, the following:
 - 3.11.1.1 Compliance with specifications.
 - 3.11.1.2 Price.
 - 3.11.1.3 Determination of Responsibility.

3.11.2 The County reserves the right to award in whole or in part, by item or group of items, by section or geographic area, or make multiple awards, where such action serves the County's best interest.

3.12 SUBMISSION PRICE CLARITY.

For reasons of clarity all submissions of pricing (Attachment A) shall be priced in the same unit (size, volume, quantity, weight, etc.) as the bid specifications request. Submissions (bids) failing to comply with this requirement may be declared non-responsive.

3.13 INSTRUCTIONS FOR PREPARING AND SUBMITTING BIDS.

Respondents shall provide their Bids as follows:

3.13.1 One (1) original hardcopy.

3.13.2 One (1) CD providing all Bid response documents in Word, Excel (Attachment A) and then all Bid response documents in PDF format.

3.13.3 Respondents shall address bids identified with return address, serial number and title in the following manner:

Maricopa County
Materials Management Department
320 West Lincoln Street
Phoenix, Arizona 85003-2494

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3.13.4 Bids must be signed by an owner, partner or corporate official who has been authorized to make such commitments. All prices shall be held firm for a period of one hundred fifty (150) days after the bid closing date.

3.14 CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

3.14.1 The undersigned (authorized official signing for the Contractor) certifies to the best of his or her knowledge and belief, that the Contractor, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

3.8.4.1 are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;

3.8.4.2 have not within 3-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3.8.4.3 are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and

3.8.4.4 have not within a 3-year period preceding this Contract had one or more public transaction (Federal, State or local) terminated for cause of default.

- 3.14.2 Should the Contractor not be able to provide this certification, an explanation as to why should be attached to the Contact.
- 3.14.3 The Contractor agrees to include, without modification, this clause in all lower tier covered transactions (i.e. transactions with subcontractors) and in all solicitations for lower tier covered transactions related to this Contract.

3.15 RESPONDENT REVIEW OF DOCUMENTS.

The Respondent must review its Bid submission to assure the following requirements are met.

- 3.15.1 **Mandatory:** Bid is submitted as required in Section 3.14, above.
- 3.15.2 **Mandatory:** Attachment “A”, Pricing is enclosed;
- 3.15.3 **Mandatory:** Attachment “B”, Agreement is enclosed; and
- 3.15.4 **Mandatory:** Attachment “C”, References is enclosed.
- 3.15.5 **Mandatory:** Ensure Bid Response conforms to requirements of Section 2.2 BID REQUIREMENTS. Provide the cost of Exhibits 2 through 6 based on the charge per column inch submitted. **REMINDER:** *The Respondent shall also reproduce these in paragraph/column form showing the type and style that will be used in printing and publishing if the Respondent is awarded this Contract. These reproductions shall be included with Respondent’s bid.*

3.16 POST AWARD MEETING:

The successful Contractor(s) may be required to attend a post-award meeting with the Using Agency to discuss the terms and conditions of the Contract. This meeting will be coordinated by the Procurement Officer of the Contract.

ARIZONA BUSINESS GAZETTE, PO BOX 194, 200 E. VAN BUREN STREET, PHOENIX, AZ 85004

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: YES

WILL ACCEPT A PROCUREMENT CARD: YES

WILL OFFER REBATE (CASH OR CREDIT) FOR UTILIZING PROCUREMENT CARD: NO
(Payment shall be made within 48 hrs utilizing the Purchasing Card)

HAVE INTERNET ORDERING CAPABILITY: NO

INDICATE PERCENTAGE OF M/WBE PARTICIPATION IF ANY HERE: N/A %

1.0 PRICING:

<u>ITEM DESCRIPTION</u>	<u>PRICE</u>
1.1 Legal Advertising, Per Column Inch	
1.1.1 First Insertion (Based on \$ <u> .025 </u> Per Line x <u> 13 </u> Lines to the Inch)	<u>\$0.325</u>
1.1.2 Subsequent Insertion(s) (Based on \$ <u> .025 </u> Per Line x <u> 13 </u> Lines to the Inch)	<u>\$0.325</u>
1.2 Display Advertising, Per Column Inch	
1.2.1 First Insertion	<u>\$0.325</u>
1.2.2 Subsequent Insertion(s)	<u>\$0.325</u>
1.3 Additional Discounts From Base Bid For:	
1.3.1 Camera-Ready Copy	0%
1.3.2 Computer Tape Format	0%
1.3.3 Floppy Disc Format	0%
1.3.4 E-mail	0%
1.4 Discount for Non-Legal Advertising in News Section	<u>30%</u>
1.5 Print Sizes	<u>Legal</u> <u>Display (10 pt)</u>
1.5.1 Advertising Column Width	<u>6p8 pica</u> <u>6p8 pica</u>
1.5.2 Number of Characters per Printed Line	<u>33</u> <u>13</u>
1.5.3 Total Number of Characters per column Inch	<u>429</u> <u>91</u>
1.6 Total Cost to Publish Excerpts Based on First Insertion Cost and Subsequent Insertion Cost(s).	
1.6.1 Exhibit 2 - Board Of Supervisors Minutes Weekly Publication One (1) Insertion	<u>\$4.98</u> <u>Per Insertion</u> <u>\$ N/A with % Discount</u>

ARIZONA BUSINESS GAZETTE, PO BOX 194, 200 E. VAN BUREN STREET, PHOENIX, AZ 85004

1.6.2 Exhibit 3 - Delinquent Tax List Weekly Publication	One (1) Insertion	<u>\$2.53 Per Insertion</u> <u>\$ N/A with % Discount</u>
1.6.3 Exhibit 4 - Warrant Register Weekly Publication	One (1) Insertion	<u>\$3.55 Per Insertion</u> <u>\$ N/A with % Discount</u>
1.6.4 Exhibit 5 - Notice of Call For Bids Weekly Publication	Two (2) Insertions	<u>\$1.38 Per Insertion</u> <u>\$ N/A with % Discount</u>
1.6.5 Exhibit 6 - Public Notice Weekly Publication	Two (2) Insertions	<u>\$1.58 Per Insertion</u> <u>\$ N/A with % Discount</u>
1.6.6 Publication Days		<u>[X] Thursday</u>
1.6.7 Press Time	<u>12 noon</u>	<u>[X] PM</u>

1.7 Copy Pick-Up

1.7.1 Amount of Time Prior to Press-Time copy for Board of Supervisors Minutes must be picked-up for Publication *
(NOTE: Hours stated are normal business hours of 8am - 5pm, Monday - Friday, excluding State holidays.)

With Notice One Week No Notice Same Warrant disk/Email 14 hours
(Monday @ 3:00pm)

1.7.2 Amount of Time Prior to Press-Time copy for County Budget must be picked-up for Publication *

With Notice One Week No Notice Same

1.7.3 Amount of Time Prior to Press-Time copy for County Cost of Living Increases, Countywide Payroll Changes must be picked-up for Publication *

With Notice 14 hours (Monday @ 3:00pm) No Notice Same

1.7.4 Amount of Time Prior to Press-Time copy for County Treasurer's Delinquent Tax List must be picked-up for Publication *

With Notice 2 Weeks No Notice Same

1.7.5 Amount of Time Prior to Press-Time copy for Materials Management's Notice for Call for Bids must be picked-up or Emailed for Publication *

With Notice 14 hours (Monday @ 3:00pm) No Notice Same

1.7.6 Amount of Time Prior to Press-Time copy for other Legal Advertising must be picked-up for Publication *

With Notice 14 hours (Monday @ 3:00pm) No Notice Same

1.8 Newspaper Subscription Rate for County Departments

[Five (5) Complimentary Subscriptions, to be designated by Materials Management, plus, in addition, subscriptions to any County department submitting advertising. Complimentary Subscriptions to be provided at no additional charge.]

ARIZONA BUSINESS GAZETTE, PO BOX 194, 200 E. VAN BUREN STREET, PHOENIX, AZ 85004

1.8.1 Subscription Rate for all Others \$30.00 / Year

* Pick-up Location is at County Administration, Downtown Complex, Monday - Friday at 3:3pm. at the offices of the Clerk of the Board and the Clerk of the Court.

PRICING SHEET: NIGP CODE 9157102

Terms:	NET 30
Vendor Number:	W000000501 X
Telephone Number:	602/444-8969
Fax Number:	602/444-7364
Contact Person:	Diana Vowels
E-mail Address:	legal.advertising@pni.com
Company Web Site:	www.abgnews.com & www.azcentral.com
Certificates of Insurance	Required
Performance Bond Required	\$5,000.00
Contract Period:	To cover the period ending March 31, 2009.