

# Highlights

Internal Audit Report to the Board of Supervisors

## Why We Did This Review

Due to the inherent risk of P-Card transactions, Internal Audit monitors P-Card activity annually to deter abuse and increase management awareness.

County P-Card expenditures averaged \$26.9 million over the past four years.

## What We Recommend

We recommended that agency management strengthen compliance with County P-Card policies and procedures.

## Auditing Standards

We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.



For more information, please contact Eve Murillo, Deputy County Auditor, at 602-506-7245 or emurillo@mail.maricopa.gov

# Procurement Cards (P-Cards)

## Additional Training Would Strengthen Countywide P-Card Controls

### What We Found

We reviewed 120 Procurement Card transactions from 22 agencies. Although no significant payment irregularities were found, 43% of the transactions reviewed contained exceptions to the County's approved P-Card procedures, such as improper payment reconciliation or insufficient supporting documentation. Weaknesses in the County's P-Card procedures could lead to undetected overcharges or other types of fraud, waste, and abuse.

<b>P-Card Exceptions (Out of 120 Sampled Transactions)</b>		
<b>Exception Type</b>	<b># Items</b>	<b>% of Sample</b>
Incomplete Reconciliations	31	26%
Insufficient Support Documentation	16	13%
Accounting Misclassifications	4	3%

Source: Audit Analysis of Agency P-Card Records

### Agencies With No Exceptions

- Air Quality
- Animal Care & Control
- Assessor's Office
- Constables
- Correctional Health
- Human Services
- Office of Enterprise Technology
- Parks & Recreation
- Planning & Development
- Public Defender
- Public Fiduciary
- Public Health
- Solid Waste
- Treasurer's Office

### Agencies With Exceptions

- County Attorney's Office
- Environmental Services
- Department of Finance
- Facilities Management
- Library District
- Transportation
- Sheriff's Office
- Superior Court

We appreciated the excellent cooperation received from agency leadership and staff while conducting this audit. We issued written reports to the eight agencies with exceptions. Each agency's management concurred with all findings and we will follow up on the action plans they provided.