

**Special Meeting Minutes**  
**Monday, June 29, 2009**  
**Meeting Scheduled Start Time: 10:00 AM**

**BOARD OF SUPERVISORS**  
**Maricopa County, Arizona**  
(and the Boards of Directors of the Flood Control  
District, Library District, Stadium District, Improvement  
Districts, and/or Board of Deposit)



"The mission of Maricopa County is to provide regional leadership and fiscally responsible, necessary public services to its residents so they can enjoy living in healthy and safe communities"

**Board Members**

Max Wilson, District 4, Chairman  
Fulton Brock, District 1  
Don Stapley, District 2  
Andrew Kunasek, District 3  
Mary Rose Wilcox, District 5

**County Manager**

David Smith

**Clerk of the Board**

Fran McCarroll

**Meeting Location**

Sullivan Conference Room  
301 W. Jefferson, 10th Floor  
Phoenix, Arizona 85003

## **BOARD OF SUPERVISORS**

The Board of Supervisors of Maricopa County Arizona convened in Special Session at 10:00 AM on Monday, June 29, 2009, in the Sullivan Conference Room with the following members present: Max Wilson, Chairman, District 4; Don Stapley, Vice Chairman, District 2; Fulton Brock, Supervisor, District 1; Mary Rose Wilcox, Supervisor, District 5. Absent: Andrew Kunasek, Supervisor, District 3. Also present: Constance Copeland, Deputy Clerk of the Board; Liz Evans, Minutes Coordinator; David Smith, County Manager; and Victoria Mangiapane, Deputy County Attorney.

### **County Attorney**

**1. TRANSFER EXPENDITURE AUTHORITY TO THE COUNTY ATTORNEY CRIMINAL JUSTICE ENHANCEMENT FUND**

Approve, pursuant to A.R.S. §42-17106(b), the transfer of FY 2008-09 expenditure authority in an amount not-to-exceed \$600,000 from the Non-Departmental (470) Non-Departmental Grants (249) Operating (0000) Potential Fee Increases line to County Attorney (190) Criminal Justice Enhancement Fund (267) Non-Recurring/Non-Project (0001). Also, decrease the FY 2008-09 Non-Departmental (470) Non-Departmental Grants (249) Operating (0000) revenue appropriation by an amount not-to-exceed \$600,000. This action is necessary to ensure that the County Attorney has appropriate expenditure authority in this special revenue fund for the remainder of FY 2008-2009. This action will have a net zero (expenditure) budget impact countywide and does not change the duly adopted (expenditure) budget as approved by the board of Supervisors.

This Action makes a one-time expenditure budget adjustment to the County Attorney Criminal Justice Enhancement fund's revised FY 2008-2009 budget. This action will allow the County Attorney to shift expenses from other funds where less than anticipated revenues were received and retain structural balance. There is sufficient fund balance within the Criminal Justice Enhancement Fund to absorb the additional expenses. (C-19-09-064-2-00)

John Garcia from the County Attorney's office urged the Board to approve this item.

Motion to approve by: Supervisor Brock, Seconded by: Supervisor Stapley  
Ayes: Stapley, Brock, Wilcox, Wilson  
Absent: Kunasek

## **Superior Court Judges and Commissioners**

### **2. SUPERIOR COURT POSITION REQUEST**

Approve an exemption to the Post Employment Health Plan Enhancement (Retirement) Program (PEHPEP) requirement to delete a position being vacated as a result of employee participation in the plan. The Superior Court will need to rehire for the following positions: Court Commissioner (PCN -1904), and Admin/Operations Specialist (PCN-19543).

PCNs 1904 and 19543 in the Superior Court were vacated as a result of the previous incumbents' participation in the 2009 Post Employment Health Plan Enhancement (Retirement) Program (PEHPEP).

Due to the incumbents' retirement the department will achieve approximately \$21,699 in budgeted savings for FY 2009-10 which is required under the 2009 Post Employment Health Enhancement (Retirement) Program (PEHPEP). (C-80-09-019-2-00)

Motion to approve by: Supervisor Brock, Seconded by: Supervisor Stapley  
Ayes: Stapley, Brock, Wilcox, Wilson  
Absent: Kunasek

## **Finance**

### **3. AMENDMENT TO BUSINESS LOAN AGREEMENT (MARICOPA COUNTY REVOLVING LINE OF CREDIT) WITH BANK OF AMERICA, N.A.**

Approve Amendment No. 1 to an Agreement between Bank of America, N.A. (C-43-06-002-1-00) and Maricopa County through the Department of Finance. The purpose of this amendment is to extend the "Scheduled Commitment Expiration Date" from June 30, 2009 to June 30, 2010. This amendment is non-financial and is effective from July 1, 2009 until June 30, 2010. All other terms and conditions of the Agreement remain in full force and effect. (C-43-06-002-1-01)

Shelby Scharbach, Director of Finance, explained that items 3 and 4 were simply administrative corrections.

Motion to approve by: Supervisor Brock, Seconded by: Supervisor Wilcox  
Ayes: Stapley, Brock, Wilcox, Wilson  
Absent: Kunasek

### **4. AMENDMENT TO BUSINESS LOAN AGREEMENT (DISTRICTS REVOLVING LINE OF CREDIT) WITH BANK OF AMERICA, N.A.**

Approve Amendment No. One to an Agreement between Bank of America, N.A. (C-43-06-002-1-00) and Maricopa County through the Department of Finance. The purpose of this amendment is to extend the "Scheduled Commitment Expiration Date" from June 30, 2009 to June 30, 2010, and amend maximum aggregate amount under the line from its

current \$100,000,000 level (i) to \$165,000,000 from July 1, 2009 to October 15, 2009, and (ii) back to \$100,000,000 thereafter. This amendment is non-financial and is effective from July 1, 2009 until June 30, 2010. All other terms and conditions of the Agreement remain in full force and effect. (C-43-06-002-1-02)

Motion to approve by: Supervisor Brock, Seconded by: Supervisor Wilcox  
Ayes: Stapley, Brock, Wilcox, Wilson  
Absent: Kunasek

### **Superintendent of Schools**

#### **5. SUPERINTENDENT OF SCHOOLS POST EMPLOYMENT HEALTH PLAN ENHANCEMENT PROGRAM (PEHPEP) POSITION – ACCOUNTING SPECIALIST**

Approve the creation of a classified position (Accounting Specialist) in the Superintendent of Schools Department. This position was previously deactivated due to the employee's participation in the Post Employment Health Plan Enhancement Program (PEHPEP) which requires that the position be eliminated. The Superintendent of Schools Department is requesting that this position be recreated because it is a revenue generating position and it is the only position that prepares garnishments.

The following position in the Superintendent of Schools' Office was inactivated due to the incumbent's participation in the 2009 Post Employment Health Plan Enhancement Program (PEHPEP). The position's current attributes are as follows:

PCN: 15063  
MRT: Office Assistant Specialized  
Status: Classified  
Budgeted Rate: \$18.94

Due to the nature of this position, the Superintendent of Schools' Office finds it necessary to reactivate this position. The new position's attributes will be as follows:

MRT: Accounting Specialist  
Status: Classified  
Budgeted Rate: \$17.05

The Superintendent of Schools Department will achieve savings through creating and filling this less costly position. This will result in \$4,604 saved as required under the 2009 Post Employment Health Plan Enhancement Program (PEHPEP). (C-37-09-025-M-00)

Motion to approve by: Supervisor Brock, Seconded by: Supervisor Wilcox  
Ayes: Stapley, Brock, Wilcox, Wilson  
Absent: Kunasek

### **Human Services**

#### **6. GRANT FUNDS FROM U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES/ADMINISTRATION FOR CHILDREN AND FAMILIES, HEALTHY MARRIAGE INITIATIVE**

Approve the application and acceptance of grant funds from U.S. Department of Health and Human Services/Administration for Children and Families (DHHS/ACF), Grant No. 90YD0225 - 09CH7096-000, in the amount of \$411,772, of which \$336,000 are

designated as pass through sub-recipient funds and is not subject to indirect costs recovery, for the period of September 30, 2009 through September 29, 2010 for the Head Start Healthy Marriage Initiative Project. Authorize the Chairman to sign all documents related to these grant funds. The grant funds may be expended for indirect costs which may be incurred by the Human Services Department or Maricopa County for the administration of this grant. The Human Services Department current negotiated DHHS indirect rate for FY2008-09 is 15.2% while the FY 2009-10 indirect rate is 18% (pending negotiation). The estimated recoverable, this grant period, indirect expenses are \$9,998 and the estimated unrecoverable indirect expenses are \$1,841. Pima Prevention Partnership is a contract of \$336,000 through the Healthy Marriage Initiative that exempts indirect to be charged.

DHHS/ACF/Office of Head Start issued a national competitive grant funding opportunity in June 2007 for the Head Start Health Marriage Initiative Project. Maricopa County's Human Services Department applied for these funds on behalf of its Head Start Zero-Five Program and is now one of 24 programs across the county to be awarded a Head Start Health Marriage Initiative Grant. Funding is awarded for a five-year period (September 30, 2007 to September 29, 2012) with \$411,772 in funding to be provided each year, with each year's funding period beginning September 30 and ending September 29. This grant requires Maricopa County to contract with an organization in our community that has demonstrated success in delivering marriage education services to provide this education. The partnering agency for the grant is Pima Prevention Partnership, and the contract renewal with this partner, will be presented to the BOS under a separate agenda item. Through this grant, a total of 1,200 Head Start and Early Head Start parents each year will receive eight hours of practical, skills-building education on communication, joint decision-making and conflict resolution, benefits of marriage, and qualities of a healthy relationship. Three levels of classes are offered and an individual may receive up to 24 hours of education. The goal of this grant is to enhance family stabilization. Parents will receive a \$25 stipend after completing each eight-hour training to offset their expenses for attending the training (childcare and travel). The Federal funds awarded require a twenty-five percent match (\$102,943), which is provided through in-kind contributions. The grant and matching funds do not include an Maricopa County General Funds. (C-22-08-128-3-01)

Motion to approve by: Supervisor Brock, Seconded by: Supervisor Wilcox  
Ayes: Stapley, Brock, Wilcox, Wilson  
Absent: Kunasek

**7. EXECUTIVE SESSION**

Vote to convene in Executive Session to consider the items on the Special Executive Agenda dated June 29, 2009, pursuant to the statutory authority listed for each item.

Motion to approve by: Supervisor Brock, Seconded by: Supervisor Wilcox  
Ayes: Stapley, Brock, Wilcox, Wilson  
Absent: Kunasek

**MEETING ADJOURNED**

After discussion of the Executive Agenda items and there being no further business before the Board, the meeting was adjourned.

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Max W. Wilson, Chairman of the Board

ATTEST:

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Constance Copeland, Deputy Clerk of the Board