

**MARICOPA COUNTY LIBRARY DISTRICT BOARD OF DIRECTORS MINUTE BOOK**

**FORMAL SESSION  
May 21, 2008**

The Board of Directors of Maricopa County Library District, Phoenix, Arizona, convened in Formal Session at 9:00 a.m., May 21, 2008, in the Board of Supervisors' Auditorium, 205 W. Jefferson, Phoenix, Arizona, with the following members present: Andrew Kunasek, Chairman, District 3; Max W. Wilson, Vice Chairman, District 4; Fulton Brock, District 1; Don Stapley, District 2 and Mary Rose Wilcox, District 5. Also present: Fran McCarroll, Clerk of the Board; Shirley Million, Minutes Coordinator; Sandi Wilson, Deputy County Manager and Victoria Mangiapane, Deputy County Attorney. Votes of the Members will be recorded as follows: aye-nay-absent-abstain.

**LD-1. DONATIONS**

Motion was made by Director Wilson, seconded by Director Stapley, and unanimously carried (5-0) to approve the following:

- a. Accept the donation reports received for April 2008 as on file in the Clerk of the Board's office and retained in accordance with ASLAPR approved retention schedule. (ADM2800-006)

Cash donation of \$130.00

Non-cash donation of \$4,685.46

- b. Accept cash donations to the District's 2008 Summer Reading Program from the New Friends of the North Valley Regional Library in the amount of \$600 and the Friends of the Queen Creek Library in the amount of \$750, totaling \$1,350. Approve to amend the budget for the Library District (650), Library District Fund (244) increasing revenues and expenditures in the amount of \$1,350. (C6508040000) (ADM2800-006)

**LD-2. Solicitation Serials**

Motion was made by Director Wilson, seconded by Director Stapley, and unanimously carried (5-0) to approve the following solicitation serial items. The action on the following items is subject to Civil Division's review and approval of the respective contracts and subsequent execution of contracts. (ADM2810)

**Award**

- 08018-RFP      **Web-Based Subscription Management Service**** (\$255,000 estimate/three years with three one-year renewal options) Contract to provide a web-based subscription management service for the Maricopa County Library District's numerous subscriptions for magazines, periodicals, and other similar publications.
- W.T. Cox Subscriptions

**LD-3. TENTATIVE BUDGET**

Motion was made by Director Wilson, seconded by Director Stapley, and unanimously carried (5-0) to approve the Fiscal Year 2008-09 Tentative Budget by total appropriation for each fund and function for Library District in the amount of \$25,677,127; and set a public hearing to solicit public comment on the FY 2008-09 Budget for Monday, June 16, 2008 at 10:00 am. (C4908042000) (ADM2800-003)

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**SUPPLEMENTAL**

**LD-4. SET PUBLIC HEARING FOR REVISED FINES AND FEES SCHEDULE**

Motion was made by Director Wilson, seconded by Director Wilcox, and unanimously carried (5-0) to set a public hearing for 9:00 am, Wednesday, June 18, 2008, at 205 W. Jefferson, Phoenix, AZ to consider implementation of a revised Fines and Fees Schedule for the Library District to be effective 30 days after approval by the Library District Board of Directors. The Library District Fine and Fee Schedule was last revised, approved and implemented in 2003 and has remained the same since that time. At the hearing on June 18th, the Board of Directors will consider the following increases as recommended by District staff and the Citizens Advisory Committee (CAC):

**Staff Recommendations:**

Non-Resident Fee from \$40 to \$45  
Interlibrary Loans from \$2 per request to \$5 per request  
Items put on hold and not picked up from zero to \$1 per item

**CAC Recommendations:**

Non-Resident Fee from \$40 to \$50  
Interlibrary Loans from \$2 per request to \$5 per request for the first 3 requests and \$20 per request thereafter on an annual basis  
Items put on hold and not picked up from zero to \$2 per item

All other fines and fees remain unchanged. (C6508039M00) (ADM2802)

**MEETING ADJOURNED**

There being no further business to come before the Board, the meeting was adjourned.

\_\_\_\_\_  
Andrew Kunasek, Chairman of the Board

ATTEST:

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Fran McCarroll, Clerk of the Board