

Market Range Detail - Planner - Emergency Services**

Effective Date

February 14, 2005

Market Range Title Description

Positions in this market range title are responsible for the development, review, testing, implementation, and maintenance of disaster preparedness or public health emergency plans with cities, towns, school districts, nursing homes, hospitals, urgent care facilities, hard to reach populations, and related organizations/groups. Responsibilities vary based on assignment and positions are assigned to the Department of Emergency Management and Public Health. Typical responsibilities include working with government agencies, healthcare organizations, and other related organizations and groups to develop and implement emergency plans, exercises, and training programs, developing and delivering training programs, educating the community on disaster preparedness issues, developing and distributing educational resources, working closely with other organizations to coordinate and integrate disaster preparedness efforts, serving on committees related to preparedness efforts, serving in the County Emergency Operations Center during exercise and emergencies, providing disaster assistance to the community during emergencies, recruiting volunteers, and participating in grant activities.

Market Range

Minimum Hourly Rate	Midpoint / Hiring Maximum	Maximum Hourly Rate
\$20.35	\$24.25	\$28.15

Likely Minimum Qualifications

- Bachelor's degree in Emergency Management, Communications, or field related to area of specialization
- 2 years of related professional experience in emergency, public safety, or public health planning
- Other combinations of education and experience may be considered in substitution for the minimum qualifications

Working Titles

- Emergency Services Planner
- Public Health Emergency Planner

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.