

Market Range Detail - Animal Control Officer

Effective Date

July 14, 2008

Market Range Title Description

Positions in this market range title are responsible for responding to animal control calls and patrolling assigned areas to ensure compliance with animal control regulations. Primary duties include: handling routine and emergency animal control activities; capturing and removing animals; examining injured and sick animals to assess treatment needs; providing basic first aid; performing animal euthanasia and preparing specimens for rabies analysis; providing information and education to the public; and performing maintenance of animal control equipment and vehicles. Responsibilities of senior level staff include: acting as a field training officer; assigning officers to shift locations; monitoring officers' work product; acting as first responder to animal control officer accidents; performing on-site investigations including animal cruelty complaints; issuing citations and license violation warnings; completing incident reports; utilizing tranquilizer equipment; performing kennel inspections; and representing the department in media and public education events.

Market Range

Minimum Hourly Rate	Midpoint / Hiring Maximum	Maximum Hourly Rate
\$14.97	\$18.46	\$21.94

Likely Minimum Qualifications

- High school diploma or GED
- 1 year of related experience
- Other combinations of education and experience may be considered in substitution for the minimum qualifications

Working Titles

- Animal Control Officer

Glossary:

Market Range Title: Broad grouping of related positions with like job responsibilities and qualifications. Market Range Titles typically include positions ranging from entry level to senior/lead level unless indicated otherwise.

Effective date: The date the salary range was implemented for use.

Market Range Title Description: Broad description of sample job duties and responsibilities of positions included in the Market Range Title. Each position included in a Market Range Title also has a job description that is specific to the department. Departments are responsible for writing and maintaining job descriptions for positions in their department. Employee Compensation is responsible for writing and maintaining Market Range Title Descriptions.

Likely Minimum Qualifications: Typical minimum qualifications for positions assigned to the Market Range Title. Because a broad group of jobs in different departments are included in a Market Range Title, minimum and preferred qualifications may vary slightly depending on the area of assignment.

Market Range: The minimum, midpoint, and maximum salary points for all positions included in the Market Range Title.

Hiring Range: The hiring range for all positions is ordinarily the minimum of the market range to the midpoint. The use of a different hiring range must be approved by Employee Compensation. Departments should use a hiring range that is within their funding capabilities and are required to comply with the County's Funded Position Policy ensuring that applicants are extended a rate that is supported by the department's budget.

Working Title: The specific title used by a department to identify a position within their organizational structure. Use of working titles is flexible and aimed to assist departments in identifying the unique functions and responsibilities of each position and is representative of the assigned Market Range Title. Ordinarily, supervisory and/or managerial titles should not be used for positions not assigned to a supervisory and/or manager Market Range Title.